

SAMPLE INTRODUCTION LETTER TO INSURANCE COMPANY

August 30, 2003

Delta Health Systems  
Sybil Smith, Contract Specialist

Dear Ms. Smith,

Family Practice Center of Accessville Inc., is interested in becoming a Delta Health Systems provider. We have been providing family health services to women in Accessville since 1971. Our facility is located next to Barney Memorial Hospital.

Our health care facility provides quality medical care in a private medical office setting. We perform pregnancy terminations up to 14 weeks gestation. Our abortion service includes the following: comprehensive medical history, gestational age by ultrasound, Rh-typing, birth control information, informed consent and options counseling.

We offer conscious sedation and local anesthesia.

For qualified patients seeking an alternative to a surgical abortion procedure, we offer a non-surgical abortion using the recently approved Mifepristone. These patients must be nine weeks gestational age or less.

Family Practice Center of Accessville provides 24-hour patient emergency services and our Medical Director we have secured OB back up at the major Accessville area hospitals. We are a member of the National Abortion Federation whose guidelines are accepted as the national standard of excellence.

Attached is a proposal for your review. We look forward to a future association with Delta Health Care Systems. If you should have any questions or concerns, please feel free to contact me at (XXX) XXX-XXXX

Sincerely,

Darla Hernandez, M.D.

